

**United States Bankruptcy Court
District of South Dakota**



**Charles L. Nail, Jr.
Clerk**

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Reply to: Sioux Falls

February 22, 2002

Dear Member of the Bankruptcy Bar:

At 9:24 a.m. on February 4, we received our first electronically-filed document, a proposed order from Trustee Lee Ann Pierce (you may have heard the celebration). We have since received electronically-filed documents from Assistant U.S. Trustee Bruce Gering and from Trustees Bill Pfeiffer, Dennis Whetzal, Dale Wein, and John Lovald.

Each of these "alpha" filers has been quite frank in their assessment of the system, and several have suggested ways to improve it. We are working with them to do just that. If and when you begin filing your own documents electronically, you will owe them and their staffs a tremendous debt of gratitude for their contributions in that regard.

On the training front, we have now scheduled our "first wave" of attorney training for March and still anticipate scheduling our "second wave" for sometime later this Spring. In the meantime, if you would like to see a general overview of CM/ECF, the PACER Service Center has developed a series of computer-based training ("CBT") tutorials on such topics as converting a file to portable document format ("PDF," the required format for any document filed electronically), logging in to CM/ECF, uploading creditor lists, filing petitions, motions, objections, adversary complaints, answers, and proofs of claim, and running queries and reports. These CBTs (which are intended only to supplement, not replace, the training we will be providing) can be found at <http://www.pacer.psc.uscourts.gov/ecfcbt/>. They can be taken at your convenience and should require no more than 10 to 15 minutes each to complete.

Sincerely,

Charles L. Nail, Jr.
Clerk, U.S. Bankruptcy Court